

Deputy Division Director

Mental Health, Developmental Disabilities, and Addictive Diseases

Job Description

The Georgia Department of Human Resources, [Division of Mental Health, Developmental Disabilities, and Addictive Diseases](#) (MHDDAD), is seeking a Deputy Division Director.

The Deputy Director is responsible for management of all fiscal and day-to-day operational activities of the hospital and community-based public Mental Health, Developmental Disabilities, and Addictive Diseases (MHDDAD) services for the State of Georgia.

This includes seven (7) hospitals and seven (5) Regions with approximately 8,000 employees and a \$700 million budget. The Deputy Director will oversee planning, competitive contracts processes, budget management and evaluation of services.

This position requires significant interaction with elected officials. Reports directly to the Division Director and serves on the Department Executive Leadership Team in the director's absence. The Deputy Director will perform the following:

- Provide leadership, direction and management of MHDDAD programs, regions and facilities while leading a significant organizational transformation;
- Develop and implement strategies, goals and plans to accomplish critical Divisional objectives and specific legislative agendas; and
- Provide direction and participate in the development and administration of the budget and management of competitive contracts for the Division.

Qualifications

Candidates will possess a Master's degree in Business Administration, Social Work, Psychology, Public Administration or a related field

-and-

10 to 15 years of executive level experience in a health, human services or business field including management of large, complex organizations.

Preference will be given to candidates, who in addition to meeting the qualifications listed above, possess the following:

- Significant experience in leading a large organizational transformation,
- Considerable experience with business operations,
- Experience in competitive contract processes,
- Experience in a community-based MR and DD program,
- Knowledge of trends in the MHDDAD field, behavioral health financing, and contracting,
- Experience with consumer and advocacy organizations, governing boards, and elected officials,
- Superior verbal and written communications and public speaking skills.
- Experience in managed care
- Knowledge of Continuous Quality Improvement processes
- Some knowledge of Information Technology processes
- Knowledge of Planning

Executive Leadership as demonstrated in:

- **Leading Change**
 - Demonstrated ability to develop and implement an organizational vision.
- **Leading People**
 - Demonstrated ability to achieve organizational objectives by creatively managing and motivating staff.
- **Results Driven Leadership**
 - Demonstrated knowledge and ability in planning, prioritizing, and coordinating large, complex programs.
- **Business Acumen**
 - Demonstrated ability to utilize human, financial, material, and information resources in a manner that instills public trust and accomplishes the organization's mission, and to take advantage of new technologies to enhance the effectiveness of decision making

Benefits

In addition to a competitive salary (PG-23/\$74,060 - \$129,600), , we offer a generous [benefits](#) package that includes a flexible schedule, training opportunities, employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

Area Information

This position is located in downtown [Atlanta](#) area.

From a virtually uninhabited railroad terminus in 1837 to a sprawling metropolis of over four million people today, metro Atlanta has the vibrancy of the world's great urban centers combined with the Southern charm of small town centers such as Roswell and Decatur. Here you'll find historic sites from the Civil War through the Civil Rights era, as well as world-class shopping, entertainment, and nightlife.

We're located across from [Underground Atlanta](#). Affordable parking is nearby as well as direct access to [MARTA's](#) rail and bus system.

Come to [Georgia's](#) capital city and experience first-hand our historic charm and hospitality.

Applying for this job

Please email a cover letter and resume in Microsoft Word format to: mhddad@dhrrjobs.com

To ensure proper routing/handling of your credentials, **copy/paste** or **type** the following in the subject line of your email: **MHDDAD/Dep Div Director**

Candidates for this position may be subject to employment drug testing and criminal background check.

The Georgia Department of Human Resources provides services to ensure the health and welfare of Georgians. As an employee of DHR, in the event of an identified emergency, you may be required, as a term and condition of employment, to assist in meeting the emergency responsibilities of the Department.

DHR is an Equal Opportunity Employer